

**To: City Executive Board**

**Date: 1<sup>st</sup> July 2009**

**Item No:**

**Report of: Head of Legal and Democratic Services**

**Title of Report: EXECUTIVE SCHEME OF DELEGATION**

### **Summary and Recommendations**

**Purpose of report:** To enable the Board to confirm for the 2009/10 Council Year the Executive Scheme of Delegation, with amendments as described in paragraph 2 of the report.

**Key decision:** No

**Executive Lead Member:** The Leader

**Report approved by:**

**Finance:**

**Legal:** Lindsay Cane

**Policy Framework:** Not applicable

**Recommendation(s):** The Board is RECOMMENDED to confirm for the 2009/10 Council Year the Executive Scheme of Delegation, with amendments as described in paragraph 2 of the report.

1. Appendix 1 to this report is the Executive Scheme of Delegation as contained in the Constitution, but with amendments as referred to in paragraph 2 of this report. The Board will know that certain executive matters are reserved to the Board and that certain executive matters have been delegated by the Board to Area Committees. All matters not reserved to the Board or delegated to Area Committees are delegated to officers (see Section 4.4 of the Scheme of Delegation). Matters that the Board has delegated can be taken back by the Board at any time, that is to say that the Board can decide to exercise delegated function itself either on a one-off basis or indefinitely.

2. Each year the Board is asked to confirm its Scheme of Delegation. Full Council is also asked each year to confirm its Scheme of Delegation and it did so at the Annual Council Meeting on 14<sup>th</sup> May. The Board is being invited to confirm the Executive Scheme of Delegation with changes as follows:-
  - (a) Policy decisions and strategy – add the wording in the fifth bullet point to make explicit that supplementary planning guidance documents are executive documents (whereas documents which are local development framework documents are not).
  - (b) Property decisions – first bullet point is a change to the former wording that read “acquiring or disposing of freeholds worth over £50,000”. The revised wording in the Appendix recasts the responsibility to make better sense in property terms and to uprate the limit at which the Board becomes involved.
  - (c) Property decisions – second bullet point is a change to the former wording that read “acquiring or disposing of leases worth over £50,000 that will run for longer than 50 years”. The revised wording in the Appendix recasts the responsibility to make better sense in property terms and uprates the limit at which the Board becomes involved.
  - (d) Decisions about services – eighth bullet point – Park and ride has been deleted because the Council is no longer responsible for Park and Ride sites.
  - (e) Decisions about services – ninth bullet point is a change from the former wordings that read “responding to consultation on City-wide traffic management and highway maintenance and improvement proposals” and “responding to consultation on plans for motorways, trunk roads and other strategic roads in and around Oxford”. The revised wording both widens the responsibility (i.e. the responsibility is no longer restricted to traffic and highway matters) and enables the Leader to trigger Board consideration of responses.
3. There are no climate change, environmental or equalities impacts resulting from this report. The risk register form is Appendix 2 to this report. The financial and legal implications are, variously, that the revisions to the scheme better enable the Council to transact its business in a timely manner, accurately reflect current responsibilities and avoid any doubt as to executive responsibility.

**Name and contact details of author:** William Reed

**List of background papers:** None

**Version number:** 1